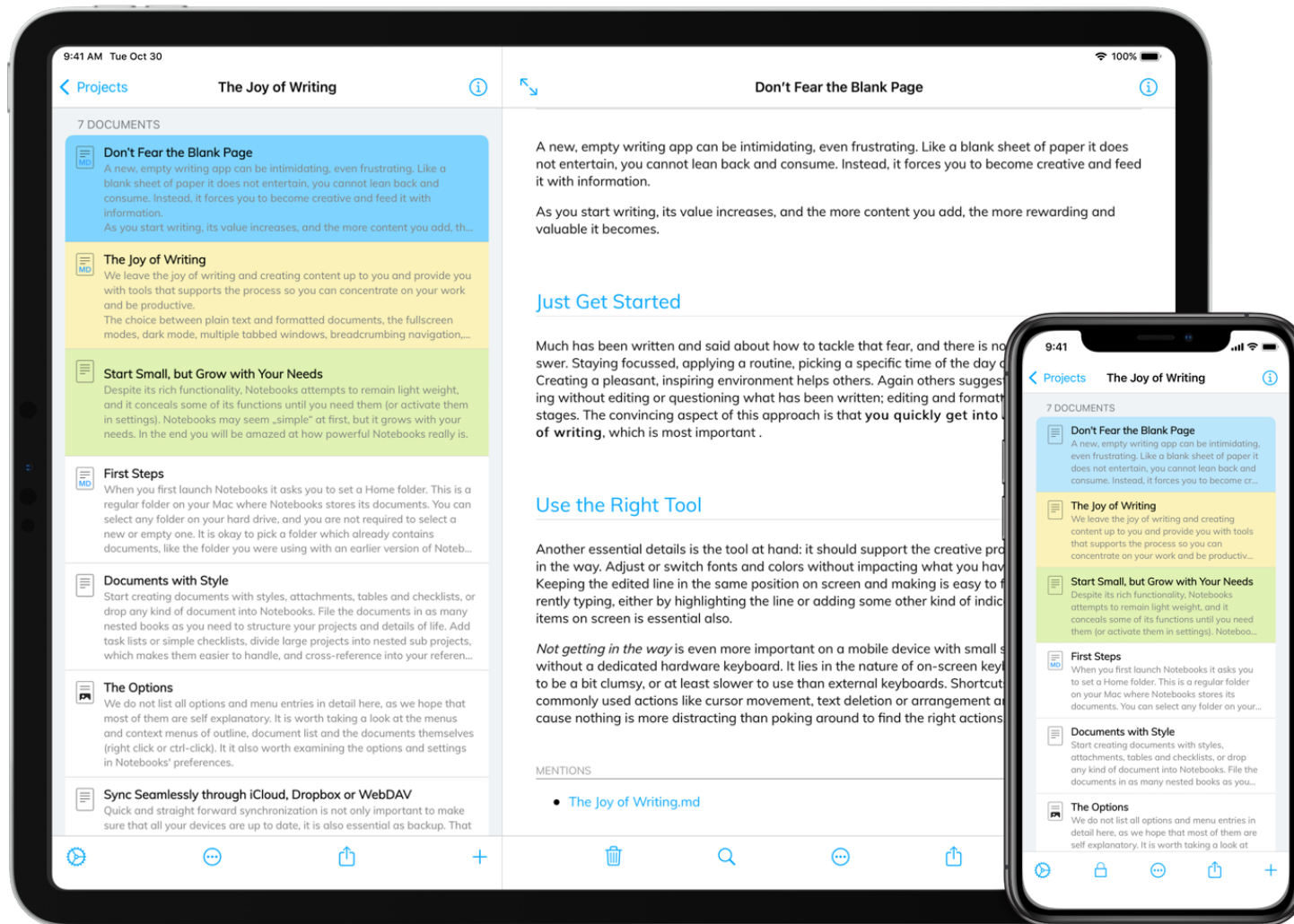


Notebooks for iPhone and iPad

Quickstart Guide

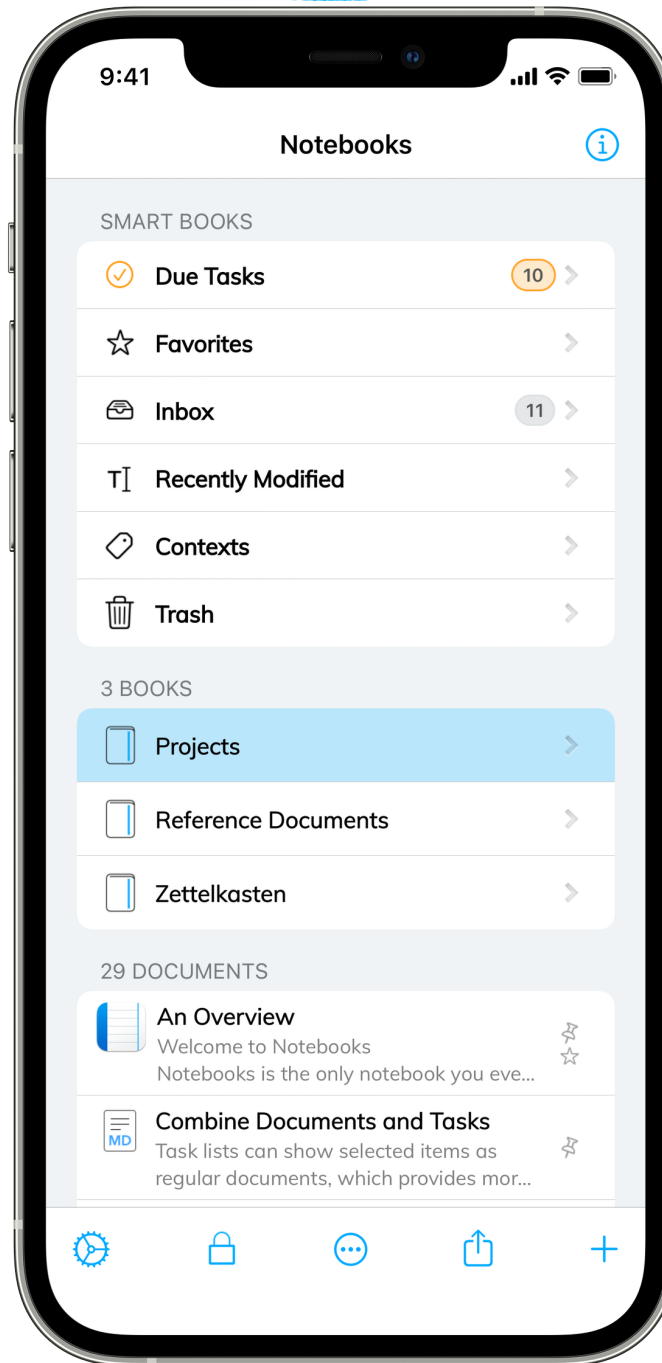


Book View

Scroll to the very top to reveal the search bar and change sort order.

Pull down and release to sync (with any sync option enabled in settings)

Settings,
Lock and Unlock,
Process (Convert, create PDF or eBook, Duplicate as, ...)



Open Info

Smart Books Section

Their contents is collected dynamically. You can show/hide most of them in settings.

Swipe left or right for actions and options: info, delete, mark as favorite or pin to top. On an iPad, you can open a document in a second window.

Add new items

(plain text, formatted, Markdown, books, voice memos, sketches, pasteboard ...)

Actions

(Sync, move, open in, print, mail...)

Task Lists

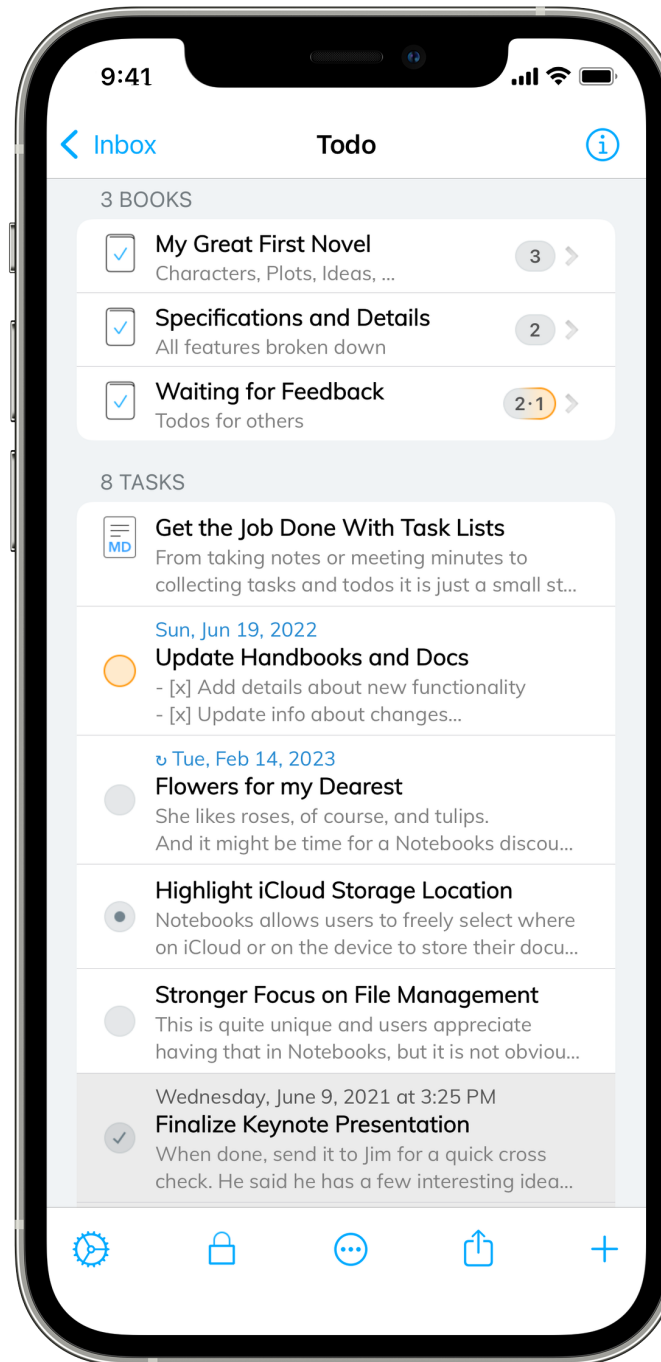
Set due date and alarm time in task's info, or tap & hold task icon

Open, due

Started

Tap icon to toggle task

Done



Number of open and due tasks

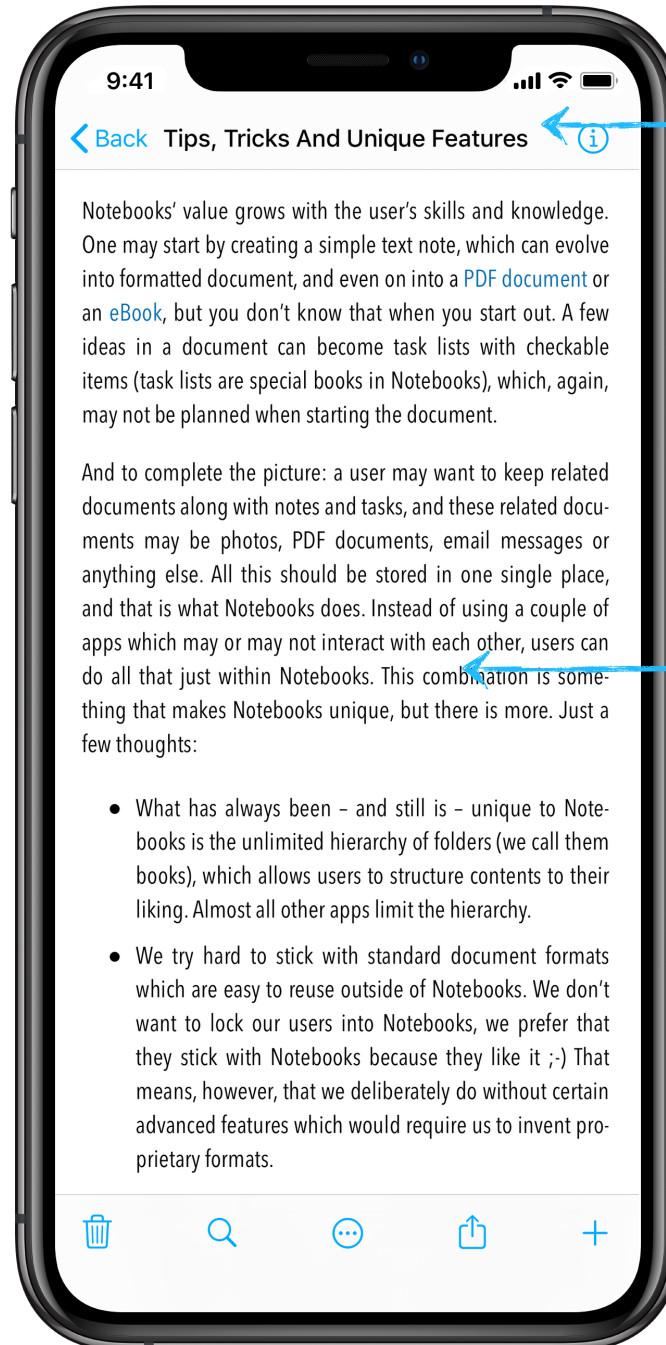
Show selected items as regular documents instead of tasks. These items appear at the top of the list when sorting by task state.

Add new tasks (tasks are just documents in Notebooks)

Document View

Tap and hold to jump back to the top level

Tap the title to **jump** to another book or recent document (if enabled)



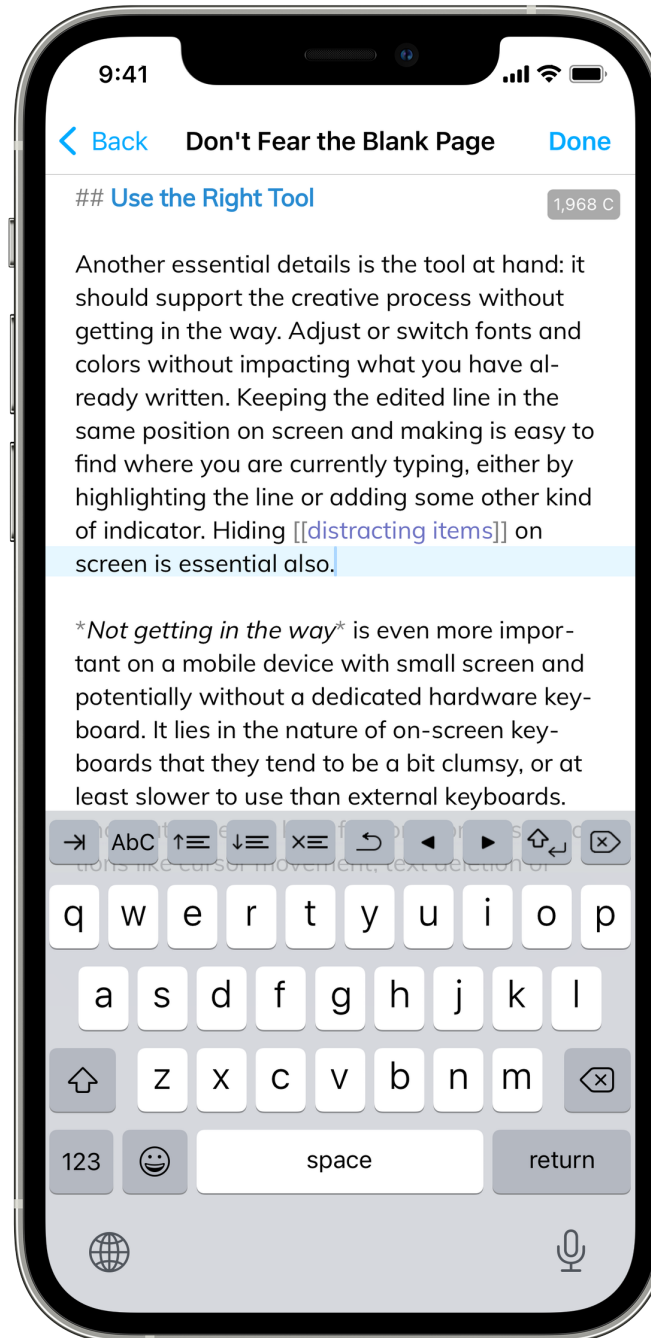
- Tap to edit text
- Swipe left/right to move to next/previous note
- Two finger tap to toggle fullscreen mode
- Tap and hold with two fingers to scroll to the bottom of the document
- Pinch & zoom to change text size (enable in settings)
- Change font, color and paper type in info (default are the book's settings)
- Adjust behavior and functionality in Settings > Write & Edit

Delete document
Search text
Process document
Open in, move, sync, ...

Add new note or document.
Set a default type in settings

Document View II

Option: highlight and center
the current line



Live word/character counter, shows number of words and characters, and optionally the relative position of the cursor.

Tap to switch between various display settings.

Tap & hold to change its visibility.

- Convert plain text notes to formatted documents anytime
- Use **Markdown**, if you prefer

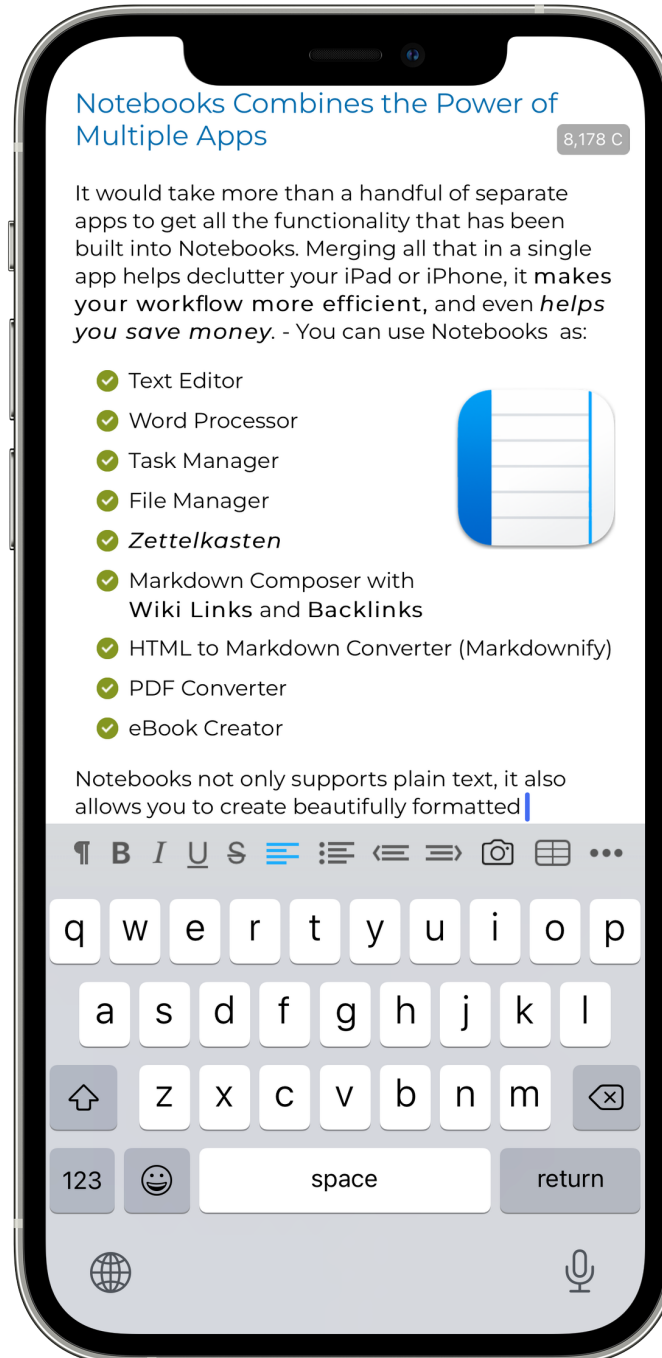
- **Extra keys** can be turned on and off
- Use Tab for layout or indenting lists
- The cursor keys move by character or word (tap / tap&hold)

- Move lines or paragraphs up and down.
- User forward delete options, tap and hold for a menu.

- **Adjust extra keys** in settings.
- Set up **multiple sets of extra keys**.
- **Swipe left/right** to **switch between sets**.

Document View III

Formatted documents are HTML and can be displayed on each device. To edit them outside of Notebooks, no special software is required.



Use the keys and menus from the formatting bar, swipe left for more options:

- Set paragraph style
- Use the formatting keys for bold, italics, underline
- Text alignment
- Numbered and bulleted lists or even checklists
- Outdent/indent sections
- Insert images or other objects
- Add tables
- If you have multiple sets of extra keys, swipe to reveal the next set
- You can activate the extra keyboard keys
- Text color and highlighting are available from the “cut/copy/paste” menu when the keyboard is hidden